**SYLLABUS FOR ACADEMIC YEAR (2023-2024)**

**CLASS-V**

**SUBJECT-COMPUTER**

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| **S.NO.** | **MONTH** | **CH.**  **NO.** | **CHAPTER NAME** | **ACTIVITIES-:**  **CLASS ACTIVITIES** | **PROJECT** |
| 1. | **April &May** | 1.  2. | Evolution of computers  More on windows 10. | 1. Write down the steps to copy files from one folder to another. 2. Write the steps to insert a footnote and end note. | Make a project in A4 size paper paste the examples of four generation of computer. |
| 2. | **July** | 3.  4. | Managing files and folders.  More on MS word 2016. | Lab Activities:   1. Open three desktop on task view. 2. Create a presentation on our solar system. |  |
| 3. | **August** | 5. | More on MS power point 2016  Term 1 exam &practical exam(MS word 2016) |  |  |
| 4. | **September** |  | Term-2 exam & Practical exam (MS word 2016) |  |  |
| 5. | **October** | 6.  7. | Enlivening presentation.  Introduction to Microsoft Excel 2016. | CLASS ACTIVITIES:  1. Write short note on slide view and outline view.  2. Write the steps to how to start MS excel 2016. | Make a project in A4 size paper paste icons of Windows. |
| 6.  7. | **November**  **December** | 8.  9. | Editing cells in MS Excel 2016.  Programming in Scratch. | LAB ACTIVITIES:   1. Create a presentation on components of food. |  |
| 8.  9. | **January**  **February** | 10. | Internet services  Term 2 exam &practical exams | 1. Copy and move the data in cell range in a worksheet. |  |